



# Chicago Metropolitan Agency for Planning

Agenda Item No. 4.2

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## MEMORANDUM

**To:** CMAP Board  
**From:** CMAP Staff  
**Date:** August 3, 2011  
**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees will be receiving regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program. To date, 25 local projects have been kicked off, and of these, 14 projects are fully underway. An important milestone in the local projects is the preparation of existing conditions reports, and these have been prepared and presented to local stakeholders for 3 projects. For projects which have been kicked off but are not fully underway, staff is working to collect background data, review past community plans, develop outreach strategies, and otherwise prepare for project initiation. Staff will also include updates on projects funded through the Community Planning Program in future versions of this report, beginning in September.

Webpages on the CMAP website have been produced for several projects, and these are linked where available in the project status table. Communities are also encouraged to launch their own project websites, and several have already done so.

Further detail on LTA project status can be found on the attached project status table.

ACTION REQUESTED: Discussion.

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## Projects Currently Underway

August 3, 2011

Project	CMAP project lead	Expected completion	Status and notes
Addison comprehensive plan	Rosa Ortiz	June 2012	Underway. Initial presentation to the Village Board took place on June 27 and the MOU has been approved. Following this, CMAP staff and village staff conducted a tour of the village to identify issues and opportunities on July 6. Staff is preparing for two upcoming meetings, the steering committee meeting and a larger staff charrette, both scheduled for Aug. 10. The first public meeting for the project has been scheduled for Aug.17.
Alsip comprehensive plan	Trevor Dick / Pete Saunders	November 2012	A presentation was given on July 25 at the Village of Alsip Board Committee meeting. Staff provided an overview of the LTA program, CMAP and GOTO 2040, a summary of what a comprehensive plan is, and how it will benefit the Village. The comprehensive plan process is expected to begin in early November and formation of a Steering Committee is underway.
Berwyn comprehensive plan (see <a href="#">project website</a> )	Sam Shenbaga	May 2012	Underway. Initial presentation to the City Council occurred on June 28. Staff completed land use inventory and visual assessment of the City on June 29. One-on-one stakeholder interviews completed on July 7 and the project webpage has been launched. The Steering Committee has been identified and staff will be meeting with them on the second week in Aug. The public workshops have been scheduled for August 13 and August 20. Outreach for the meetings is well underway. The existing conditions report is in progress and is expected to be completed in mid-September.
Blue Island comprehensive plan (see <a href="#">project website</a> )	Sam Shenbaga	March 2012	Underway. An Existing Conditions Report draft has been prepared and is currently undergoing an internal review. A draft report will be sent to municipal staff for review in mid-August, with a presentation given to the Plan Commission in early September. Ongoing coordination with complementary projects underway in Blue Island by Active Transportation Alliance (ATA) and Delta Institute.
Bronzeville Alliance retail corridor study	Sef Okoth	December 2011	Underway. Phase 1 of project led by Metropolitan Planning Council (MPC), with CMAP in supporting role. Analysis of existing conditions is underway. Four working groups (corridor design, community resources, technical assistance, and retail mapping) have been created to examine and address relevant issues. The Corridor Design Working Group met on July 13 and conducted place audits on 43 <sup>rd</sup> and State Street commercial corridors. The Community Resources Working group met on June 30 and July 20 and are

Project	CMAP project lead	Expected completion	Status and notes
			currently pursuing several ideas for retail development including creating a Small Business Development Center to support local businesses.
Campton Hills comprehensive plan	Jason Navota	May 2012	Underway. Draft Existing Conditions report completed and distributed to Plan Commission July 15; Existing Conditions report presented and discussed at Plan Commission meeting July 25. Next public meeting, focused on community visioning, scheduled for September 26. Plan subcommittees continue to work on Goals and Objectives with input and review by CMAP staff.
Carpentersville "Old Town" Area Action Plan	Trevor Dick	December 2011	Scope of work finalized with Village Staff and Village Board approval expected at August Board meeting. Staff are also reaching out to potential partners, such as the ILAPA pro bono team, to assist with a charrette which will be a central part of this project.
Chicago "Green and Healthy Neighborhood" plan (for Englewood, Woodlawn, and Washington Park)	Jason Navota	September 2012	Underway. Meetings with aldermen to introduce project were completed in June. Outreach plan and schedule is in development with LISC. Data collection nearly complete; staff beginning to assemble analysis maps using different data sets. The kickoff community 'symposium' has been tentatively scheduled for September 24; LISC and CMAP are working on the agenda.
Developing Communities Project support for CTA Red Line extension	Kendra Smith	September 2012	Introductory meetings with Developing Communities Project and CTA held in April and May. Project will support southern extension of Red Line by demonstrating livability benefits of the extension. Project will be initiated in September.
Elmwood Park comprehensive plan	Nicole Woods	May 2012	Underway. Staff presented to Steering Committee and conducted a land use inventory and visual assessment in mid-July. Various public outreach meetings are scheduled in August and September. Currently, staff is gathering data and drafting the existing conditions report.
Evanston water efficiency program	Amy Talbot	June 2012	Resolution passed by Board in July. Preliminary work will begin this summer/fall with official start in November.
Joliet "Old Prison" redevelopment	Pete Saunders	January 2012	Underway. MOU and resolution approved by City in July. Next steps include creation of Steering Committee, community outreach for upcoming community meetings, preparation of existing conditions report and continued coordination with ULI.
Kane County local food project	Amy Talbot	TBD	Project will be led by partnership of Kane County, CMAP, and Openlands. Initial collection of data by partner organizations underway. Extensive

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			CMAP involvement expected to begin in early 2012.
Lake Zurich comprehensive water resources project	Tim Loftus	November 2011	Underway. Conducted local interviews in Lake Zurich. Task Force convened July 28 to form recommendations. First draft of project document will be released at the end of August.
Liberty Prairie Conservancy local food system plan	Jessica Simoncelli	June 2012	Introductory meeting held May 9; scoping meetings held on June 9 and July 7. Development of scope and scheduling is ongoing, with MOU to be reviewed and approved by Liberty Prairie Crossing Board on August 10. Project has two components: a phased Master Plan for the Liberty Prairie Reserve, and a countywide policy analysis for Lake County.
Metropolitan Mayors Caucus "Homes for a Changing Region" project in south Cook	Drew Williams-Clark	December 2011	Underway. Project led by Metropolitan Mayors Caucus (MMC) and Metropolitan Planning Council (MPC), with CMAP in supporting role. Long-range housing projections have been completed for South Suburban municipalities. Public workshops have been completed in South Suburban municipalities and recommendations are in the very early stages of being drafted.
Morton Grove industrial areas plan	Dan Ungerleider	TBD	Scope of work is being developed through discussions with Village staff.
Norridge comprehensive plan	Trevor Dick	March 2012	Underway. The first public meeting for the Comprehensive Plan was held on June 15, with good attendance and participation. Staff continues to work on an existing conditions report that is expected to be completed in August or September.
Oak Park water conservation program	Amy Talbot	March 2012	MOU and resolution are awaiting Board action. Project kicks off in August.
Orland Park water conservation ordinance	Hala Ahmed	March 2012	MOU and resolution passed by Board in July. Scope of work and timeline are currently being refined by CMAP and Village staff. Project will be formally initiated in October due to staff availability.
Park Forest sustainability plan (see <a href="#">project website</a> )	Kristin Ihnchak	April 2012	Underway. Development of overall template for a sustainability plan has been completed. MOU, resolution, and scope were approved by the Village Board on June 20. Public kick-off meetings, including a youth workshop, were held July 12 and 14. Existing conditions information is currently being gathered to inform a Sustainability Assessment.
South Suburban Mayors and Managers Association (SSMMA) housing investment prioritization	Nicole Woods	April 2012	Underway. Project was presented to Chicago Southland Housing and Community Development Collaborative on July 14. Staff has led the Project Technical Committee in reviewing best practices in other regions,

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			establishing goals for quantitative aspect of the tool, and exploring indicators to correspond to these goals.
Waukegan comprehensive / strategic plan	Dan Ungerleider	September 2012	LTA staff currently in discussions with City staff to develop priorities for project, and then detailed scope and timeline. MOU and resolution drafts under review by City. Project is expected to be initiated in October.
West Cook Housing Collaborative "Homes for a Changing Region" project in west Cook	Drew Williams-Clark	February 2012	Underway. Long-range housing projections have been completed for S West Suburban municipalities. Staff anticipates public workshops will take place in September.
Will County subarea plan for Fairmont (see <a href="#">project website</a> )	Trevor Dick	December 2011	Underway. Staff presented the Existing Conditions report to the Steering Committee at their July 28 meeting. Staff has already begun "canvassing" the neighborhood and reaching out to all stakeholders, including youth, religious institutions, and the Latino community to attend the second public "visioning" meeting scheduled for August 11. Coordination with relevant local government stakeholders also continues.

## Other Projects

For most other projects on the "higher priority" project list, scoping is underway and will continue through the remainder of 2011. As of this update, CMAP staff has met with each project sponsor to begin discussions of project scope and timeline. Approximately three projects per month are expected to be initiated each month through the fall. In addition, several projects have been identified as good fits for upcoming grant sources, and will be encouraged to submit applications to these sources and assisted in this process if appropriate.

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